



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, MAY 16, 2023 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403
Passcode: 53538

Dial by Location
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If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the May 2, 2023 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the May 9, 2023 Joint Plan Commission and City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to **building, plumbing, and electrical permit report for April 2023** (Draeger, Building Inspector)
- d. Review and possible action relating to the City Clerk-issued **License and Permit Report for March 2023** (Ebbert, Clerk/Treasurer/Finance Director)
- e. **City Sewer, Water, and Stormwater Utility Financial Statements** as of April 30, 2023 (Ebbert, Clerk/Treasurer/Finance Director)
- f. Review and possible action relating to **Citizen Appointments** to Committees, Commissions, and Boards (Houseman, City Manager)
- g. Review and possible action relating to a Special Event: **Special Event: American Legion Post 166 Fishing Derby** located at 201 S Water St E & Purdy Street (North of Water St. E.), Saturday, June 3, 2023, 5 a.m. to 3:30 p.m. (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to a Special Event: **Special Event: Dairy Day at the MOOseum** located at Hoard Historical Museum Grounds, Foster Street and Whitewater Avenue, Friday, June 16, 2023 6-8 p.m. and Saturday, June 17, 2023, 11 a.m. to 2 p.m. (Ebbert, Clerk/Treasurer/Finance Director)
- i. Review and possible action relating to a Special Event: **Special Event: WWII USO Dance** located at Hoard Historical Museum Grounds, Foster Street and Whitewater Avenue, Saturday, June 24, 2023 3-9:15 p.m. p.m. (Ebbert, Clerk/Treasurer/Finance Director)
- j. Review and possible action relating to a Special Event: **Special Event: Lions and Fat Boyz Motorcycle Raffle** located in the Fat Boyz back parking lot, Saturday, June 24, 2023 3-9:15 p.m. p.m. (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

- a. Presentation from **Jefferson County Economic Development Consortium (JCEDC)/Thrive ED** Executive Director Deb Reinbold
- b. Review and possible action relating to proclamation recognizing **May 4, 2023 as International Firefighters Day** (Houseman, City Manager)
- c. Review and possible action relating to proclamation recognizing **May 21-27, 2023 as Emergency Medical Services Week** (Houseman, City Manager)
- d. Review and possible action relating to proclamation recognizing **May 14-20, 2023 as National Police Week** (Houseman, City Manager)
- e. Review and possible action relating to proclamation recognizing **May 21-27, 2023 as National Public Works Week** (Houseman, City Manager)

7. Resolutions and Ordinances:

- a. Second and possible third/final reading of an Ordinance to amend the **Official Zoning Map of the City of Fort Atkinson** to change the zoning from Single-Family Residential (SR-2) to Multi-Family Residential (MRH-30) for a portion of the City-

owned property located along Banker Road (Selle, City Engineer/Director of Public Works)

- b. Second reading of an **Ordinance to adopt Amendments to the City of Fort Atkinson Comprehensive Plan** (Selle, City Engineer/Director of Public Works)

8. Reports of Officers, Boards, and Committees:

- a. City Manager's Report (Houseman, City Manager)

9. Unfinished Business:

- a. Review and possible action relating to the **Appointment of an Applicant to fill the vacant City Council seat for the term of May 17, 2023, through April 16, 2024**, including the following action items:
 - i. City Council **Applicant Introductions and Council Questions** (5 minutes each):
 - 1. Jordan Lamb
 - 2. James Garthwait
 - 3. Gary Held
 - 4. John Donohue
 - 5. Mary Kay Paulson Weston
 - 6. Paul Brady
 - 7. Davin Lescohier
 - 8. Diana Shull
 - ii. Review and possible action by the City Council to determine the **top three Applicants for further discussion and debate** (Johnson, Council President)
 - iii. Review and possible action by the City Council to **appoint an Applicant to a position on the City Council from May 17, 2023 through April 16, 2024** (Johnson, Council President)

10. New Business:

- a. Review and possible action relating to a Contract for services with **Ry-Mak Services, LLC for the Cityscape Program** (Franseen, Parks and Recreation Director)

11. Miscellaneous – None

12. Claims, Appropriations and Contract Payments:

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. Adjournment

Date Posted: May 11, 2023

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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